

**WBR 1452.237-90 SECURITY REQUIREMENTS – BUREAU OF
RECLAMATION – PN REGION (AUG 2006)**

(a) Contractor personnel must have background checks and security clearances commensurate with their duties and responsibilities and the sensitivity of the information accessed. The security and risk sensitivity designation of this contract is “SENSITIVE,” and the Contractor’s employees are considered to be occupying “non-sensitive” positions. The Contractor is responsible for providing properly cleared personnel, providing security briefings, and ensuring compliance by its employees with security procedures of the Government installation where work is performed under this contract. This includes the safekeeping, wearing, and visibility of a Contractor-provided picture name badge if no agency badge is provided in accordance with paragraph (b) below. The Contractor shall ensure the return of all agency badges and card keys and any other Government property upon completion of performance or when personnel depart permanently or for an extended period of time.

(b) *> *[Insert site-specific security procedures. The following is for Grand Coulee Power Office]* The operation of Grand Coulee Dam, its plants, and facilities requires continuous and effective security measures. These measures are carried out by the Plant Protection Branch, and the security regulations provide for controlled access to certain restricted areas, including the switchyards, powerplants, pumping/generating plant, and other critical areas. These restricted areas are designated and may be modified or changed by the Bureau of Reclamation. The Contractor shall initiate necessary measures to ensure that its employees comply with all established security rules and regulations, including but not restricted to the following:

(1) Construction work areas.--All areas where work is required under these specifications are designated as construction work areas. Unless specifically authorized, contractor personnel shall be restricted to these areas. The Contractor shall ensure, by appropriate and effective means, that its personnel remain in these areas while on the jobsite.

(2) Restricted areas.--Contractor personnel shall not be permitted to enter established or designated restricted areas unless so authorized by the COR. Such entry shall be in accordance with, and subject to, the security regulations established for the area. The Contractor shall ensure, by appropriate and effective means, that its personnel shall not enter these areas unless authorized as set forth above. Where access is designated through gates or doors which are normally locked, the gates or doors shall be kept locked, except when personnel are passing through or when a guard is present during the period when such gates or doors are unlocked.

(3) Identification of Contractor employees. - All Contractor personnel shall be issued a numbered identification badge by the Bureau of Reclamation clearly identifying the employee and his employer. Such identification shall be required for all employees on the jobsite and shall be worn at all times. The Contractor and

subcontractor(s) shall verify their employees' identities and legal employment status.*>
(end of Grand Coulee specifics*>).

(c) The Contractor shall provide, at no additional cost to Reclamation, necessary assistance and information when required for the purpose of any special security checks or processing required by the Government to complete NACI or other checks including, but not limited to, credit checks, police/FBI records check, or background investigation. The Contractor shall report all changes concerning any of its employees, which may affect the suitability of those employees for access to the Government installation, to the Contracting Officer within 5 calendar days of the occurrence of the change. Reclamation shall provide screening using standard personnel screening National Agency Check (NAC) forms listed in paragraph (d)(1) of this clause, unless contractor screening in accordance with paragraph (d)(2) is approved. The Contractor shall submit the required forms to the Contracting Officer within 14 calendar days after contract award or assignment of an individual to a position requiring screening. The forms may be obtained from the Contracting Officer, the Regional Security Office, or the internet at www.opm.gov/forms (the FD-258, fingerprint card, is not available online). At the option of the Reclamation, interim access may be granted pending completion of the NAC. Prior to beginning work onsite, all Contractor and subcontractor employees shall present verifiable photographic identification (photo ID) prior to receiving an identification badge.

(d) If the Reclamation Security Officer receives an unsuitable report on any employee after processing of these forms, or if Reclamation finds a prospective employee to be unsuitable or unfit for his assigned duties, the Contractor shall be advised immediately that such employee cannot continue to work or be assigned to work under the contract. The Contractor shall supply a replacement employee within 7 calendar days after receipt of such advice.

(1) The following forms are to be used, as applicable: Fingerprint Card FD-258; Standard Form (SF) 85, Questionnaire for Non-Sensitive Positions; SF-85P, Questionnaire for Public Trust Positions (the information regarding financial record, question 22, and the 'Authorization for Release of Medical Information' are not applicable); SF-86, Questionnaire for National Security Positions; and Optional Form (OF) 306 (items 1, 2, 8 through 13, 16, and 17a only). Instructions for filling out these forms, and examples of correctly-filled out forms, may be accessed on our website, under the Related Links section at www.usbr.gov/pn/contracts/index.html.

(2) Screening of contractor personnel may be waived by the Contracting Officer for those individuals who have proof of –

(i) Current or recent national security clearances (within last 3 years); or

(ii) Screening conducted by Reclamation within last 3 years.

(e) The Government has full and complete control over granting, denying, withholding, or terminating access clearances for employees. The Government may authorize and grant temporary access clearance to employees of the Contractor. However, the granting of temporary access clearance shall not be considered as assurance that full access clearance will follow. The granting of either temporary or full access clearance shall not prevent, preclude, or bar the withdrawal or termination of any such access clearance by the Government. The Contractor shall not provide access to employees, or subcontract employees, until written access clearance is provided by the Contracting Officer.

(f) The Contractor shall incorporate the substance of this clause in all subcontracts.

(g) Cost.--The cost of providing these security measures shall be included in the prices bid for other items of work. Reclamation will bear the cost of performing background investigations.